

The Three Schools

September 2021

Context

The COVID landscape continues to change and we have reviewed our systems and processes for the September return, seeking to mitigate risk but also ambitious in our drive to return to normality, where we can. We'd like to thank everyone in our school community for their support, for adhering to guidelines and for their patience and understanding. We've survived relatively unscathed this year and this has only been possible due to your support – thank you.

Our risk-assessment has been updated to reflect any changes outlined below.

Attendance at school and pre-school

Only children who are symptom-free may attend school or pre-school.

- Parents should not send their children to school if they have a high temperature (37.8C or greater), a new continuous cough or a loss or change to their sense of smell or taste. Anyone in the household with symptoms should arrange a PCR test and follow the advice given if they have a positive result
- For other 'typical' illnesses, such as an upset stomach, the usual timeframes will apply (in the case of an upset stomach, no return until 48 hours after symptoms have ended)
- Children will be sent home to self-isolate if they develop symptoms in school. *All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit*

Drop off and collection

- Only parents who do not have symptoms of Covid 19 should drop-off or collect their child(ren)
- To avoid unnecessary entry to, and traffic inside, our schools, we will continue to use one way systems at Drayton Parslow and Swanbourne for drop-off and collection
- We will continue to offer morning drop-off windows to allow parents to move between schools in good time but the length of these will be reduced from September. Further information can be found in each school's section

Bubbles

Government guidelines no longer advise that it is necessary to keep children in consistent groups ('Bubbles'). As well as enabling flexibility in curriculum delivery, this means that whole-school, in person, assemblies can resume, and we will no longer operate staggered break and lunchtimes.

In the event of a localised outbreak, we may be advised to reintroduce 'Bubbles' for a temporary period, to reduce mixing between groups. Any decision to reintroduce 'Bubbles' would not be taken lightly and would need to take account of the detrimental impact this may have on the delivery of education.

Drayton Parslow & Mursley

- Drop-off window between 8.45am and 9.00am for Kingfishers
- Drop-off window between 8.45am and 8.55am for EYFS and KS1
- Collection at 3:15pm

Measures that will remain:

- Enhanced cleaning regime
- Outdoor areas will be used as additional space for children to learn
- Children to clean hands thoroughly at regular intervals, including on entry
- Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it'

Swanbourne

- Drop-off window between 8.35am and 8.55am
- One way system will remain in place
- Collection at 3.30pm

Remaining measures

- Enhanced cleaning regime
- Outdoor areas will be used as additional space for children to learn
- Children to clean hands thoroughly at regular intervals, including on entry
- Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it'

Mental health and wellbeing

Children may be experiencing a variety of emotions in response to the coronavirus (COVID-19) outbreak, such as anxiety, stress or low mood. It is important to contextualise these feelings as normal responses to an abnormal situation.

If you have concerns about the mental health and wellbeing of your child, please contact the school so that we can facilitate support, either in-house with Mrs Temple (our on-site councillor/play therapist) or, if it is more appropriate we can make a referral to School Nursing or the Childhood and Adolescent Mental Health service (CAMHS).

What will curriculum provision look like?

- We will offer an ambitious and broad curriculum in all subjects from the start of the Autumn term
- The first two days will be used to re-establish systems and routines, as well as allowing plenty of opportunity for Personal, Social and Emotional Health activities so that children have a happy and safe start to school. All pupils will enjoy a 'Shine Day' to start the year
- Specialist teachers and support staff will move between classes
- Visiting music teachers will deliver lessons to individuals and groups

What will the environment look like?

- Classrooms will be organised in the way that best suits the learning, with no requirement for forward facing desks
- Teachers will organise resources in a way that suits the class and children may have individual learning packs with their own pen, pencil, ruler, scissors etc...
- Classroom based resources, such as books, will be used and shared but these will be cleaned regularly

Early Years specific

- The full range of resources will be available and children will be able to learn through play, with a balance of adult-directed and child-initiated opportunities
- Children will be able to use the small world cars, Duplo and other such toys and these will be cleaned regularly
- Children will access their learning in the indoor and outdoor environment.
- For pupils in Reception, teachers will complete the statutory baseline assessment and address gaps in language, early reading and mathematics, particularly ensuring children's acquisition of phonic knowledge and extending their vocabulary

Lunch, snack and water bottles

- Hot school meal provision will be available for all pupils, with the exception of Kingfishers
- Children can bring 'normal' lunch boxes. There is no requirement for disposable packaging
- Water bottles will return home daily and must be cleaned with soap and water
- In KS2, children can bring a healthy snack, preferably fruit, for break time
- In EYFS and KS1, a fruit snack will be provided

Clothing and Hygiene

It has been our experience that, due to enhanced hygiene measures, there has been a reduction in the number of children suffering from common coughs and colds so we will look to sustain these measures moving forward.

- Children will wear school uniform unless stated below. **All clothing should be named.**

Forest School

- When EYFS/KS1 children have Forest School, they should wear their '**Forest School uniform**' and bring their waterproof outer layer to put on over this

PE

- When children have PE, they should **come to school in their PE kits**. (including tracksuit bottoms and, where feasible, a lightweight waterproof jacket) They will not be required to change into their uniform after PE
- When children have swimming lessons, they should **come to school in their PE kits** for ease of changing.

General

- All children and staff must thoroughly wash their hands frequently throughout the day, particularly before and after toileting, eating, and handling of resources (toys/equipment)
- All waste will be disposed of in a hygienic and safe manner
- Tissues will be disposed of immediately following use, into a closed bin.
- Used personal protective equipment (PPE) such as masks, gloves, aprons etc. will be disposed of in a closed bin
- Shared resources will be cleaned and disinfected regularly
- All resources required for play and learning experiences in the Early Years will be regularly washed or sterilized

Bringing items into school

- We will continue to limit the amount of equipment children bring to school
- All necessary prescribed medication should be brought to school
- Children can bring book bags to school but no large rucksacks
- As the weather changes, children should have appropriate hats, gloves, scarves etc.
- Personal items or toys should not be brought to school unless requested, e.g. 'Show and Tell'
- Kingfishers children should bring spare clothes, indoor slippers, wellies and waterproofs to leave on site
- EYFS and KS1 children should leave a pair of wellies at school

Cleaning

- Staff teams will take responsibility for any additional cleaning required
- The cleaning schedule will remain a priority and will include communal touchpoints such as doors/handles, toilets, handwashing facilities, garden equipment, hard surfaces, and toys
- Windows will remain open, where possible, to provide ventilation

Procedure in the event of a child displaying symptoms

- In the event a child displays symptoms of coronavirus (COVID-19) when at school, parents/carers will be contacted immediately and must collect their child as soon as possible
- Families will be advised to follow the latest NHS guidelines
- In the event a colleague displays symptoms of coronavirus when at work, they will be provided with a face mask and advised to return home immediately

Key point: All procedures are subject to change as per guideline issued.

Contact tracing and isolation

From 16 August 2021, children under the age of 18 years old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact of a positive COVID-19 case.

Instead, children will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a PCR test. We would encourage all individuals to take a PCR test if advised to do so. If they have a positive result, they will be required to comply with the most up-to-date guidance at the time.

Key point: All procedures are subject to change as per guideline issued.

Trips, visits, volunteers and visitors

- Day trips will continue and we will carefully risk assess any planned trips
- Educational visitors will be allowed to attend school, subject to compliance with our COVID-19 risk assessment
- Volunteers will be required to comply with measures within the risk assessment
- Normal attendance of contractors will continue

Reading books and Homework

- Children will bring reading books home
- Books will no longer be quarantined but will be regularly cleaned
- Spellings will be sent home on sheets or in spelling books, as per normal class organisation
- Homework will be set using a mix of online or physical resources

What happens in the event of a local outbreak and forced school closure?

We're hoping this never happens again!

- Online learning would resume via ClassDojo or E-Schools
- In the event of closure, parents will receive an online learning guide detailing what they can expect from teachers and what is required of the children

Wraparound Care

- The service will operate across two sites due to the high levels of demand
- Children who attend Mursley or Drayton Parslow will attend Wraparound at Mursley
- Swanbourne children will attend Wraparound onsite at Swanbourne for breakfast club every day
- Swanbourne children attending Wraparound after school will remain at Swanbourne until 4.30pm. Children staying after that will be transported to Mursley. **The exception to this is Friday, when all children at Wraparound will go straight to Mursley.**
- We apologise for any inconvenience that using two sites may cause to a small number of families with siblings across schools but thank-you in anticipation of your understanding.